

**Judicial Education Committee
May 16, 2003 1:00 - 3:30 p.m.
National City Center - Room 1068**

1. **Committee members present.**

Earl Penrod, chair; Ted Boehm; Chris Burnham; Barbara Collins; Gregg Donat; Bob Freese; Doug Morton; Ted Todd; and Mike Witte.

2. **Staff present.**

Jane Seigel, Cathy Springer, and Vicki Davis attended the meeting.

3. **Minutes.**

The minutes from the March meeting were adopted as submitted.

4. **Subcommittee Reports.**

A. **Judicial College.** Judge Penrod reported on the work of the Judicial College Subcommittee:

1) The subcommittee decided to make several changes in the Master's program for ease of administration. To be eligible for the Master's program, a judicial officer must be a graduate of the Judicial College and to receive a Master's Certificate, a judicial officer must complete the Graduate Program for Indiana Judges; acquire 90 hours of "Master's Judicial College credit" hours;

acquire 30 hours of "Special Masters credit" hours; and complete the writing requirement. As a rule, the courses/sessions sponsored by the Center will qualify for both Judicial College Credit and Master's Judicial College Credit. In addition, some will also be "Special Masters credit available" programs toward the 30 hour requirement.

"Special Masters credit available" programs will be offered in September as well as at the April program. The subcommittee talked about the possibility of limiting class attendance to Master's eligible participants at one of the 2004 Spring Judicial College Master's level course. The full committee adopted the administrative changes.

2) The subcommittee decided the "best practices" sessions in September should qualify for "Special Master's credit available."

3) The subcommittee also discussed the specifics of the writing requirement and has asked Ted Todd to draft a form explaining the requirements for the "writing" requirement and provide examples. The subcommittee would like to have this form ready for distribution in September.

4) The subcommittee distributed a new policy giving judicial faculty additional Judicial College credit in recognition of a judicial officer's faculty service at a Center program. The full committee adopted this policy.

B. **Technology.** Chris Burnham reported on behalf of the Technology Subcommittee.

1) The subcommittee recommended developing web-based tutorial training on particular judicial skills. Issues for further review on this proposal included: discussion on types of courses (evidence, computer literacy training, etc); how to get judicial officers to use the web-based training (i.e., perhaps linking this training to the Judicial College program); and production (in-house or contracting the work out).

2) The subcommittee would like to see an expansion and further development of the on-line library.

3) The subcommittee suggested including a report from Justice Dickson on the work of the commission studying record access and privacy (revised Administrative Rule 9) during the September plenary session on the "Business of Judging."

4) The subcommittee has also started discussing what training judicial officers and their staff will need to fully implement the new case management system and what the Center's role could be in facilitating that training.

5. **Review of the Spring Judicial College.**

Staff distributed the evaluation tallies for review and elicited general comments/feedback about the event. Committee members reported receiving very positive comments about the Spring courses from their colleagues. The committee agreed this program, which features smaller classes and in-depth study, is catching on (attendance is higher) and should be continued.

6. **September Annual Meeting.**

Staff distributed the tentative agenda for the September Annual Meeting. Staff highlighted some of the changes made for the 2003 program including early bird educational sessions on Wednesday morning, the plenary Business of Judging session offering more time to JTAC and the Case Management system discussion, and the best practices sessions on Thursday afternoon. Staff reported that since the committee was unable to secure Justice Breyer as a keynote speaker, Chief Justice Shepard and Justice Sullivan recommended A.P. Carlton, Dennis Archer or Deborah Daniels as possible keynote speakers on Wednesday. The committee approved those suggestions particularly the

possibility of Deborah Daniels.

7. **December 2003 Winter Program.**
“Alternative Dispositions in Sentencing” was discussed as the topic for the 2003 Winter Program. The committee approved the topic. Professor Edward Latessa is available and willing to serve as faculty. The program will not solely focus on Latessa’s April seminar on “What Works in Reducing Recidivism” but will include additional topics, like jail overcrowding.
8. **Faculty Development and Recognition.**
Staff reported on plans to hold a faculty recognition reception at the September Annual Meeting, perhaps in the Artsgarden. Plans for a Faculty Development program at the 2004 Spring Judicial College program, taught by our own judicial officers, is in the works. The committee suggested doing another “faculty” survey to see who is interested in teaching and/or developing programs.
9. **Looking Ahead to 2004.**
The committee decided to hold a retreat in 2004. Staff was asked to look at possible retreat dates as well as committee meeting dates for 2004.
10. **Adjournment.** There being no further business, the meeting adjourned at 3:15 p.m.

Respectfully submitted,

Vicki Davis
Assistant Education Director